



HEAD OFFICE:

Biigtigong Nishnaabeg
73 Pic River Road
P.O. Box 193
Pic River, ON
P0T 1R0

BRANCH OFFICE:
(Mailing Address)

285 Red River Road
Lower Level
Thunder Bay, ON
P7B 1A9

Tel: (807) 346-0307
Fax: (807) 346-0310

Email: aets@aets.org

Mino Bimaadiziwin Application Checklist – (LCGS)

Application Deadline: March 9, 2020 Sign-Up Now File # _____

Your complete application **must** include the:

- Client Registration Form
- Request for Disclosure of EI Eligibility
- Consent to the Release Information
- Mino Bimaadiziwin Application

and, these items

- Career Research Tool
- Career Essay
- Cover letter and Resume
- High-school diploma or GED, PLAR, ACE or other (photocopy)
- Status card (photocopy)

Citizens (on and off-reserve) of these communities may contact:

Christine Lewis, Project Officer

- Biigtigong Nishnaabeg,
- Michipicoten First Nation,
- Pays Plat First Nation,
- Pic Moberg First Nation

Bonnie Cordone, Project Officer

- Animbiigoo Zaagi'igan Anishinaabek,
- Biinjitiwaabik Zaaging Anishinaabek,
- Bingwi Neyaashi Anishinaabek,
- KiashkiZaaging Anishinaabek,
- Red Rock Indian Band





PROTECTED WHEN COMPLETED

285 Red River Road
Thunder Bay, ON
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CLIENT INFORMATION

Social Insurance Number		Date of Birth (dd/mm/yyyy)	
Last Name		Middle Initial	First Name
Mailing Address			Postal Code
City/Town		Province	Home Phone
Email		Cell Phone	
Indigenous Group <input type="checkbox"/> Registered Indian <input type="checkbox"/> Metis <input type="checkbox"/> Non-status Indian <input type="checkbox"/> Inuit			
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unspecified			
Marital Status <input type="checkbox"/> Married or equivalent <input type="checkbox"/> Seperated <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed			Number of dependent children <i>(living with you)</i>
Name of Band		Is child care needed? <input type="checkbox"/> yes <input type="checkbox"/> No	
Living on Reserve <input type="checkbox"/> Yes <input type="checkbox"/> No		Do you consider your self to be a person with a disability <input type="checkbox"/> Yes <input type="checkbox"/> No	
Languages Spoken <input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Ojibway <input type="checkbox"/> Other:			
Employed Status <i>at intake</i> <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Unemployed <input type="checkbox"/> Student			NOC CODE:
Education Level <i>at intake</i> <input type="checkbox"/> Some Post-Secondary <input type="checkbox"/> No formal education <input type="checkbox"/> Secondary School Diploma/GED <input type="checkbox"/> Up to Grade 7-8 <input type="checkbox"/> Apprenticeship/Trades certificate or diploma <input type="checkbox"/> Grade 9-10 <input type="checkbox"/> College, CEGEP, or other non-university certificate or diploma <input type="checkbox"/> Grade 11 or 12 incomplete <input type="checkbox"/> University certificate or diploma <input type="checkbox"/> University - Bachelor Degree <input type="checkbox"/> University - Masters <input type="checkbox"/> University - Doctorate			
Trades (Including Heavy Equipment)		Level/Red Seal	Specialization Years Experience
1			
2			
CERTIFICATES (First Aid/WHMIS/Fall Arrest/Chainsaw/Customer Service/Food Safety)			
Certification	level	Registrar	Expiry date
1			
2			
Are you ready, willing and available for work/training?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, what type of employment?		<input type="checkbox"/> Full Time <input type="checkbox"/> Part time <input type="checkbox"/> Seasonal <input type="checkbox"/> Self-employed <input type="checkbox"/> Contract	
Are you willing to relocate?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Working shiftwork?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Hourly wage expection?		<input type="checkbox"/> Min-Wage <input type="checkbox"/> min wage - \$20	<input type="checkbox"/> Over 20\$
Clean criminal record		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure	
Vaild passport?		<input type="checkbox"/> Yes, Expiry Date _____ <input type="checkbox"/> No	

Volunteer work			
Computer/Technology Skills:			
<input type="checkbox"/> Microsoft Word	<input type="checkbox"/> Microsoft Excel	<input type="checkbox"/> Powerpoint	<input type="checkbox"/> Email/Internet Search
<input type="checkbox"/> Office Phone Systems	<input type="checkbox"/> GIS	<input type="checkbox"/> Other: _____	
Physical Capabilities:			
<input type="checkbox"/> Sitting	<input type="checkbox"/> Standing	<input type="checkbox"/> Lift Over 50 lbs	<input type="checkbox"/> Walking <input type="checkbox"/> Outdoor Work
Licences (Class)	Number	Province	Expiry date
1			
2			
TRADITIONAL/CULTURAL SKILLS (Trapping, Hunting, Fishing, Beading, Painting, Carving, Woodworking)			
EMPLOYMENT HISTORY starting from most recent work experience, please list employment history:			
Employer	Job Title	Dates	Reason for leaving
1			
2			
3			
SOURCE OF INCOME <i>at intake</i>			
Employment	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Ontario Works Recipient	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Employment Insurance (EI) Benefits	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<input type="checkbox"/> Reach-Back Client (on EI in the last 3 years or on Special Benefits in the last 5 years)			
<input type="checkbox"/> None	<input type="checkbox"/> Other _____		
Barriers to Employment - Check all that apply			
<input type="checkbox"/> None	<input type="checkbox"/> Education	<input type="checkbox"/> Other _____	
<input type="checkbox"/> Remoteness	<input type="checkbox"/> Lack of Work Experience	<input type="checkbox"/> Physical Emotional or Mental Health	
<input type="checkbox"/> Language	<input type="checkbox"/> Lack of Work Transportation	<input type="checkbox"/> Lack of Labour Force Attachment	
<input type="checkbox"/> Economic	<input type="checkbox"/> Lack of Marketable Skills	<input type="checkbox"/> Dependant Care	
Action Plan Start Date <i>today's date</i>	(dd/mm/yyyy) :		
Under the Privacy Act the personal information collected on this form may be accessed by the participant.			
The information is kept on file at the AETS office.			
Signature of Participant:			Date



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CONSENT TO THE RELEASE OF INFORMATION

As sponsoring agent, Anishinabek Employment and Training Services (AETS) may require the exchange of information in regard to intervention duration, attendance, academic performance, or the exchange of support information with trainers or other community partners.

I, _____ consent to the release of information between any representative of the Anishinabek Employment and Training Services and representatives of the following agencies, with respect to my educational, training or employment-related activities:

- First Nation Community: _____
- Ontario Works: Yes No
- Employment and Social Development Canada: Yes No
- Training Institution: _____
- Photo/image Release-I grant AETS the right to photograph, record, and use the product of these images or recordings of me for AETS promotional purposes. I am over 18 years of age: Yes No
- I consent to the disclosure and use of my personal information dealing with current or dormant Employment Insurance (EI) claims, for the purpose of establishing EI eligibility for EI supports and measures: Yes No

AETS will hold your information confidential between parties noted above, except in the following circumstances:

- If you give us permission to share information with others who can assist you
- We believe that you present a risk of harming yourself, or others (we are obligated to respond)
- We are required by law to release information

Date : _____

Print Name : _____

Signature : _____

Witness : _____





AETS
**Anishinabek Employment
 and Training Services**

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S.I.N: _____

REQUEST FOR DISCLOSURE OF EI PROGRAM ELIGIBILITY

I, _____ do hereby consent to the disclosure of
 (Name of individual)

and/or use of personal information dealing with current & dormant Employment Insurance
 Claims only for the purpose of establishing eligibility for EI Supports and Measures.

For which purpose my personal information has been requested by and may be disclosed to:
Anishinabek Employment & Training Services, 285 Red River Road, Thunder Bay, Ontario P7B 1A9

(Identity & Address of the Body or Person Authorized to Receive and/or use this information)

THIS SECTION COMPLETED BY HRDC ONLY:

- a) Current BPC c/w _____ Start Date: _____
 Anticipated Expiry Date: _____ Benefit Rate: \$ _____/Week
 Date of First Week Benefits are Payable _____
 Or
- b) Dormant BPC c/w _____ Date of Last Week Benefits Paid _____
 (Reachback Client's who have Qualified for EI in Past 3 Years)
 or
- c) Dormant Maternity/Paternal /Sick PBC c/w _____ Start Date: _____
 (Reachback for Special Benefits Recipients Commencing Within the Past 5 Years)

Comments, if any: _____

 SIGNATURE of Individual Giving Consent

 Date

 Address

 Telephone Number

Verified by: _____ Date: _____





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Mino Bimaadiziwin Application Form (LCGS)

Are you interested in a career as a Line Crew Group Support worker? Please complete the following as part of your application package for review.

The Information collected in this form will be kept confidential

Full Name: _____ Date of Birth: _____

- | | | |
|---|------------------------------|-----------------------------|
| Do you meet the following requirements to enter this program? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Have you completed grade 12 or higher education? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Are you 18 years of age or older? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Are you prepared for the math in this training program? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

If not, how are you upgrading to make yourself ready before training starts?

Completing OSSD or GED Upgrading Math Mature Student Test Other: _____

The highest level Math you have credit for is Grade ____ or Post-Secondary Course #s _____

Are you willing to participate in a Skills Assessment Process? YES NO
(Reading, Numeracy, Document Use)

Do you have a Learning Disability that will require accommodations? YES NO
Please Describe: _____

Describe any emotional, family or other supports you have in place where the training occurs:

As part of this program, would you participate in Indigenous cultural practices? YES NO
(E.g. Elder Support, Teachings, Smudge)

Does your community have any annual special events that you attend? (Sports, Powwows)

Are you committed to be ready, willing and able to participate in the program daily? YES NO
If No, please explain: _____

- | | | |
|--|------------------------------|-----------------------------|
| Can you do repeated lifting, use hand tools and stand for extended time? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Do you handle stress well (able to control your emotions) and stay safety conscious? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Are you a good cooperater, communicator and team player/crew member? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Can you follow technical instructions to maintain/operate tools and machinery? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Are you able to work independently with light supervision? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Do you have good vision (close, distance, colour, peripheral and depth perception)? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Are you able to work outdoors with loud noises and varied weather conditions? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Are you able and comfortable working at heights? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |





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CAREER RESEARCH TOOL

Participant: _____ Date: _____

What is your career goal, and please describe the current job(s) outlook in this career.
(refer to www.jobbank.gc.ca)

My career goal is to be a: _____
The employment outlook in this career area can be described as:

From researching your career goal (from job ads, or websites), please identify the:

Wage/Salary range(s)	Usual Benefit(s)	Hours per week (estimate)
Work Conditions:		Uniform/Gear tools needed:
What I'd like the least about this type of job is:	What I'd like the most about this type of job is:	The types of jobs open to experienced Workers are:

Contact two (2) Employers (who hire program graduates) or Workers (who have the career you've chosen) to find out more about the job market with these suggested questions:

Employer/Worker 1:	Employer/Worker 2:
Name: _____	Name : _____
Telephone#: () _____	Telephone#: () _____
1. Does this Employer hire workers with the skills that I will obtain in training?	
Yes / No	Yes / No
2. What qualifications are Employers looking for in these jobs?	
_____	_____
_____	_____
3. What is the Employer's opinion of the training you are taking?	
_____	_____
_____	_____
4. How/How often does the Employer advertise jobs in the field I want to train in?	
_____	_____
_____	_____



Online Resources

[Ontario Job Futures](https://www.theworkingcentre.org/link/8115) <https://www.theworkingcentre.org/link/8115>

This Province of Ontario website provides information on current trends and future outlooks for... <https://www.ontario.ca/page/labour-market>

[Oct 2016 Update - Local Labour Market Plan \(2014-2017\)](#) Follow this link to the Local Labour Market Plan for the Waterloo-Wellington-Dufferin area, with... http://workforceplanningboard.com/Files/English/2016_Local_Labour_Market_Plan_Update_Full.pdf

["Where are all the jobs?" chart at McLeans.ca](#) A useful chart forecasting labour shortages in specific sectors in Canada over the next decade. <https://www.macleans.ca/wp-content/uploads/2013/03/Whereareallthejobs.jpg>

[Planning to Work in Canada? An Essential Workbook for Newcomers](#) This workbook has been created by Citizenship and Immigration Canada for Internationally Trained... <https://www.canada.ca/content/dam/ircc/migration/ircc/english/pdf/pub/workbook-national.pdf>

[Labour Market Reports: Workforce Planning Board - Waterloo Wellington](#) The Workforce Planning Board - Waterloo Wellington provides monthly labour market reports as well... <http://workforceplanningboard.com/currentreports.html>

[Local Workforce Focus - Promising Occupations](#) <http://workforceplanningboard.com/Files/English/Promising%20Occupations%20WPB%20WFF%20May%2009.pdf>

[Industry Canada - Economic and Market Research/Statistics](#) This Statistics Canada site provides an overview and definition of the various labour market... http://www.ic.gc.ca/eic/site/ic1.nsf/eng/h_00072.html?OpenDocument&

[Service Canada - Specialty Job Sites](#) Links to jobs in specific sectors http://www.jobsetc.gc.ca/categories.jsp?category_id=2600&crumb=34

[National Occupation Classification \(NOC\)](#) The National Occupational Classification (NOC) is the nationally accepted reference on occupations... <http://noc.esdc.gc.ca/>

